

**NOTES OF ANNUAL GENERAL MEETING HELD ON SATURDAY, 30 NOVEMBER 2013 AT 11.00 AM
IN STIRLING MANAGEMENT CENTRE, UNIVERSITY OF STIRLING.**

Present: See the list at end of these Notes

Minute takers: Christine Davies, Executive Officer, SGA
Kath Purdie, HR Manager, SGA

1. Apologies for Absence

Please see list of apologies received at the end of these Minutes.

2. Business of the Meeting

SH advised the members present that as the AGM was not quorate no business could be transacted.

3. Adoption of Minutes of the previous AGM

Minutes of 2012 AGM could not be ratified as the meeting was not quorate.

4. Matters Arising

There were no matters arising.

5. Presentation of President's Report

Scott Harper presented the annual report to the members, highlighting the changes that had taken place over the previous 12 months. He stated that the Board's ambition was to provide leadership and establish the organisational infrastructure that would allow gymnastics to flourish and help its members maximise the opportunities available to them. One of the major achievements for the Board was securing financial viability by working closely in co-operation with **sportscotland**. He confirmed that the Board had commenced a strategic review and held workshop sessions with technical panels, clubs and staff. The key aims of the process was to review the Association's long-term vision and strategy, renew the relationship with its member clubs and partner organisations and restructure to maximise delivery of the new strategy. He confirmed that the staff had relocated to new offices in South Gyle, Edinburgh to an open plan office which enabled easy access to all the other governing bodies and sportscotland. He advised that the Board had met with British Gymnastics and that discussions were ongoing to establish a business agreement that would enable Scottish Gymnastics and its member clubs to benefit from dual membership and a range of BG services and programmes. The agreement

would also enable the Association to re-direct staff resources because it would reduce administration and back-office functions.

He concluded by stating that the new Board had worked hard to deliver much needed stability for the Association and its stakeholders and partners, and by thanking the many volunteers who had worked tirelessly to coach the gymnasts, operate their clubs and organise all the competitions and courses.

6. Presentation and Adoption of other Annual Reports

SH presented the CEO's report to the members commenting that since joining the organisation in May, Brian Samson had focused on getting to know the staff and working with them to move through the major organisational changes referred to in the Annual Report. Beyond the relocation and the initial re-structuring he had worked with the Board on the programme and policy priorities to further stabilise the organisation.

7. Presentation and Adoption of Accounts

The 2012-13 Audited Accounts were presented to the members. SH advised the members that whilst the accounts could not be adopted because the AGM was not quorate, the content of the audited accounts could be discussed. Income was £1.457M compared to £1.664M in 2012. SH clarified that income comprises affiliation fees which is accounted for on a receipt basis only: Grant Aid which is on an accrual basis: Technical Panel income: Education courses, Gymfest and other event and commercial income. Members then discussed the income and expenditure for the year particularly insurance costs, accountancy fees and legal & professional fees. SH advised that establishment costs should be significantly less as he had negotiated excellent office lease terms with sportscotland.

8. Reports by the Board of Directors

SH advised the AGM that all relevant reports were in the annual report.

9. Election of President and Vice-President

SH updated the AGM advising that article 4 of the memorandum & articles of association had been replaced and approved at the 2012 AGM and that the new structure of the Board was:

Elected Directors:

3 General Directors
1 Technical Director – Olympic Disciplines
1 Technical Director – Non-Olympic Disciplines

Appointed Directors:

Independent Chairperson
Finance Director
2 General Directors

10. Approval of nominations of Directors

Board vacancies could not be approved because the meeting was inquorate. However, the Board Vacancies summary which was uploaded to the SGA website detailed those posts. Those directors will be co-opted until the 2014 AGM.

11. Election of Auditors

The Auditors could not be approved as the meeting was inquorate.

12. Consideration of Notices of Motions

Motion 1: To adopt the new Memorandum & Articles of Association

Motion 2: To approve Membership Fee structure

Motion 3: Establishment of Technical & Gymnastics Panel Regulations

These motions could not be adopted because the meeting was inquorate but will be proposed at a subsequent EGM to be arranged early 2014.

13. Discussion of any other competent business intimated in writing to the President prior to the start of the meeting

No other business matters were submitted to the President prior to this meeting.

The meeting closed at 12.30 pm.

Members Attended:	
Board of Directors:	Scott Harper, Keir Stewart, Adele Tolometti.
SGA Clubs:	Dunfermline Zodiak: Katrina Harper, Eleanor Knight. Saltire TeamGym: Tracey Laing, Sam Langstaff. Dundee Discovery: Donna Crowther. Falkirk School of Gymnastics: Robert Callahan, Jean Callahan. Falkirk Infinity GC: Robert Callahan, Jean Callahan. City of Edinburgh TC: Lauren Jeffrey, Andy Anderson. Hillfoots GC: Sheila Bulloch, Suzanne Stirling. Auchterarder GC: Elizabeth Heggie. Dundonald GC: Dawn Telford, Rod Kruse. Garioch GC: Janine Robertson. Salto GC: Pamela Bowie, Natalie Bowie. West Lothian Artistic GC: Pauline Clark, Ruth Griffin. Springbox TC: John Wills
Honorary Life Members:	Penny Kilbane, Robert Callahan, Jean Callahan, John Ridge, Beth Ferrier, Sally Flint.
SGA Staff:	Michael O'Donnell, Ashleigh Runciman, Kath Purdie.
Individual Members:	Ray Flint, Pamela Bowie.
Apologies Received:	
SGA Board of Directors:	Brian Samson, Philip Langstaff, Oliver Barsby.
SGA Clubs:	Deveron GC: Fyrish GC: Shetlands GC: Forres GC: Inverness GC.
Honorary Life Members:	David Watt, Patricia Reith