



**Present and Proxy:** See list at end of the Minutes  
**Apologies:** See list at end of the Minutes  
**Minute taker:** Christine Davies, Executive Officer, SGA

Scott Harper (SG Chair) opened the meeting at 11:00 am and thanked members for attending. He explained there is a current requirement based on the number of member Clubs, Honorary Life and Individual Members that 111 present or proxy votes are required in order for the AGM to be quorate. This is calculated as shown below.

Membership Type	Total Votes as at 29 August 2014	30% requirement	Voting Members Attending	Proxy Members	Quorate
Clubs (165) 2 Votes each	330		62	42	
Honorary Life Member	27		5	3	
Individual Member	14		6	6	
<b>Total</b>	<b>371</b>	<b>111</b>	<b>73</b>	<b>51</b>	<b>124</b>

Scott Harper read out the apologies to the meeting adding that a list of those present and apologies received would be available at the end of these Minutes. He also welcomed guests from British Gymnastics (BG): Mark Gannon and Simon Evans who would give a presentation on the benefits of signing a commercial agreement with BG. He asked that the AGM be suspended so that this presentation could take place as Mark Gannon and Simon Evans had to travel back home after the presentation.

The AGM meeting was suspended at 11:15 am to accommodate a presentation to the members from British Gymnastics.

The meeting and formal business of the AGM resumed at 1:30 pm.

**Approval of Previous Minutes**

Scott Harper advised the meeting that previous Minutes and notes were available on the SG website and had also been emailed to members. He asked for a proposer and seconder to approve the 2012 AGM Minutes. These were proposed by Fiona Ashton-Jones and seconded by Liz McNeil.

He also commented that as the 2013 AGM was not quorate there was no need to approve these notes.

He asked for a proposer and seconder to approve the April 2014 EGM Minutes. These were proposed by Dawn Telford and seconded by Katrina Harper.

As previously mentioned one only member attended the June 2014 EGM so there was no need to approve these notes.

**Chairman’s Report**

Scott Harper commented on the Chairman’s report which is contained within the 2013-14 Annual Report. He highlighted certain topics within this, namely:

- The report covers a 9-month accounting period from 01 July 2013 to 31 March 2014.
- There was a strong focus on governance, however, processes were delayed due to poor attendance at the 2 EGMs.
- A strengthening Board of Directors: we will discuss this later

- New Strategy
- Members approved a new membership fee increase for 2014-15.
- Fee Increase/BG dual membership.
- BG/SG fees: we will track these if an agreement is signed.
- Technical Panel appointments – we will discuss this later in the meeting but the last part of this process is between the Board, Technical Panels and staff.
- CWG Report: This was a lifetime experience for volunteers and well done to everyone who was involved. The results were astounding.
- SG also held a number of strategy workshops for clubs and staff: the Board is now ready to launch the strategy.

Scott Harper if there were any questions relating to this report, however, there were none from the members present.

### **CEO Report**

Brian Samson stated that the CEO report was available for everyone to read in the 2013-14 Annual Report. He announced this was his last day as CEO and would be handing over the reins to Euan Lowe tomorrow. He commented that the staff had been a great help to him and had kept programmes running during what was a difficult time in SG's history. He thanked the technical panels and volunteers adding that he could not have done his job without their help and support. He further added that the membership have a very strong leader in Scott Harper and that the Board had strengthened under his leadership. He also thanked the directors for their help and support over the last 18 months. Scott Harper stated that the Board and association thanked Brian Samson for his time with SG and added that his support and knowledge had been invaluable.

Scott Harper asked for the members' approval of the Annual Report. This was proposed by Vivien Gourlay and seconded by Liz McNeill.

### **CWG Report**

Scott Harper introduced the CWG report praising the 13 Team Scotland gymnasts who took part. He highlighted the many achievements of the gymnasts:

- ★ Record-breaking results
- ★ Many "firsts" for gymnastics in Scotland
- ★ Achieved first ever Men's Artistic team silver medal
- ★ Won our first ever Individual All Around silver medal
- ★ Won our first Individual Apparatus gold medals on pommel horse and parallel bars.
- ★ Women's Artistic team equalled SG's greatest ever finish in 5<sup>th</sup> place.
- ★ First Rhythmic gymnasts team since the 1998 CWG who performed with merit

Moving forward SG will commence preparations for the Gold Coast CWG in 2018. SG will survey CWG gymnasts, parents, staff and volunteers for their feedback. A permanent secretariat was elected as Chair of the CWG Confederation.

A member asked when a WA National Coach would be appointed. Scott Harper replied that SG hope to make an appointment very soon. John Hill enquired if any other disciplines would be included in the CWG Confederation. Scott Harper replied that Trampoline was suggested and that this question had been taken forward. He added that SG need a greater degree of influence in the competition format: we are lacking clarity at CWG. SG may also look at other disciplines outwith the CWG for instance the 2015 Youth CWG in Samoa: SG may also consider hosting an event.

### **Presentation and Adoption of the Company's Annual Accounts**

Scott Harper commented on the 2013-14 financial statements of the association. The 2012-13 financial accounts showed a significant loss, however the 2013-14 financial accounts showed a profit of £13K despite exceptional costs this financial year e.g. office relocation, prior year adjustment, this was 01<sup>st</sup> July to 30<sup>th</sup> June with membership being 01<sup>st</sup> October to 30<sup>th</sup> September. Historically no adjustment was made for this. £75K should have been carried forward and the current Board felt an adjustment could not be made.

Sally Flint asked why the financial and membership years were not in line with each other. Scott Harper replied that the membership year is in line with BG and the financial year is in line with sportscotland fiscal year. This helps with cash flow throughout the financial year.

Penny Kilbane asked why it takes sometimes 3 months to have expenses reimbursed. Brian Samson replied that there were challenges internally but that the Board were reviewing and renewing systems and this will change in the coming months. Adele Tolometti added that SG has an interim Finance Manager who is reviewing all finance systems. Scott Harper asked if there were no further questions would the members approve the financial statements. These were proposed by Andrew Chambers and seconded by Vivien Gourlay.

### **Election of Any Directors: Board Appointments**

Scott Harper opened the discussion on Board appointments. He added that the posts of Finance Director and 2 General Directors are appointed, namely, Adele Tolometti, Oliver Barsby and Kevin Pringle. He further added that the posts of Technical Director - Olympic Disciplines and 2 General Directors were elected, namely, Keir Stewart, Philip Langstaff and Patricia Swan.

He asked the meeting to approve these posts. All posts were unanimously approved by the members.

### **Election of the Company's Auditors/Accountants**

Scott Harper commented that the Board were not impressed with the previous accountants and had agreed to prepare a tender of accountancy services for a 3-year appointment. This was unanimously agreed by the members.

### **Resolution 1 (Ordinary Resolution): Regulations on the Appointment of Technical Panels**

Scott Harper introduced this resolution to the meeting stating that this process gives more accountability on how the technical panels are structured, e.g. appointed and elected posts. Sally Flint commented that qualified volunteers are more beneficial to technical panels and that interviews may deter people from applying. Bea Petersen agreed with this comment. Nicky Youl added that there was no secretary in the new structure, however, Scott Harper stated that this would be individually assessed by each technical panel, as the Board had tried to match up the roles. Scott Harper further stated that the specific remit is much better for technical panels and that moving forward there are no national coaches at present: this would give technical panels a bigger role and more responsibility for their discipline.

An in-depth discussion took place following Donna Crowther's question on the need for a performance/development co-ordinator on the technical panels when there are 2 SG members of staff with this specific job remit. Scott Harper replied that today is about approving the appointment process, each technical panel is different and has different requirements. Brian Samson commented that the coach education role is there to specifically identify and develop coaches and education courses: the value is around the quality. Scott Harper reiterated that each technical panel may have different requirements and different levels of support. The Board ask that the members approve the change in the appointment process – not the structure of each technical panel. Nicky Youl added that her technical panel does not want a performance/development co-ordinator on their committee. Scott Harper stressed it is very important there is a link between performance and development and would be surprised if the members did not want this. Donna Crowther felt that the Board were "dictating" to the members and she did not agree with the specific roles that were to be approved. Scott Harper commented that communication was the biggest issue. Rod Smith stated that he is a BG Coach Education Officer with other specific responsibilities and that the structure works for him. Nicky Youl asked if all 6 roles would still be voluntary to which Scott Harper replied yes, the performance/development officer post could link back to the office. Members had very differing views on the structure of the new technical panels: however, Scott Harper pointed out again that today is about approving the process – not the structure of technical panels.

A member asked if technical panel meetings/conferences could be reinstated prior to the AGMs. Scott Harper replied that historically technical panels have had no influence in managing their sport apart from running competitions. This is an ideal opportunity to have more influence. Andy Youl asked if technical panels have been involved in this decision. Scott Harper replied this was the case and that members should have attended the strategy workshops. Keir Stewart commented that the existing election process was not fair and that the new structure causes less stress.

John Hill stated that this was an exciting development and that he would vote for this resolution.

Scott Harper asked the members to vote on this resolution.

<b>Votes</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Total</b>
Cast by those present	51	16	0	65
Submitted by Postal Proxy	49	0	0	49
Board and Board Proxy	8	0	0	8
<b>Total</b>	<b>108</b>	<b>16</b>	<b>0</b>	<b>124</b>

Ordinary resolution 1: Regulations on the appointment of technical panels was approved by a majority of 108 *for* and 16 *against*. (Note: Approving an ordinary resolution requires 50% of the vote).

### **Any Other Competent Business**

A member asked what young gymnasts get for their membership. Scott Harper asked the members to give the Board some time to restructure and deliver more in performance pathways.

Penny Kilbane commented that the reason only one person attended the June 2014 EGM was that it clashed with the Scottish Schools Championships. However, Scott Harper commented that clashes of dates was unavoidable and it would be advantageous to hold the AGM at the end of August each year.

There were no other points of business raised.

The AGM meeting closed at 3:00 pm.

**Present:**

**Board of Directors:**

Scott Harper, Keir Stewart, Adele Tolometti, Philip Langstaff, Brian Samson.

Guest: Euan Lowe.

Sportscotland representative: Stuart Ferrier.

Sponsor: Best International: Brad Lincoln.

**SGA Registered Clubs:**

Allander GC: Jan Wallace.

Auchterarder GC: Hilary Calderwood, Fiona Cameron, Kayleigh Dewar.

Avondale Acro GC: Ann Rundell, Rhona Hamilton.

Banchory GC: Premala Fawcett.

Carnegie Spartans: Fiona Ashton-Jones.

City of Edinburgh GC: Kathryn Findlay, Claire Masterton.

City of Glasgow GC: Rod Smith, Sandy Richardson.

Cumbernauld GC: Margaret Brady-Scollon.

DGC2K: Melanie Barron, Drew Duffy.

Dundee Discovery GC: Donna Crowther.

Dundonald GC: Dawn Telford, Rod Kruse.

Dunfermline Zodiak: Katrina Harper.

Dynamite GC: Ellena Devitt, John Devitt.

East Kilbride GC: Andy Youl, Nicky Youl.

Enigma GC: Jennifer Mann, Linda Cameron.

Falkirk Adult GC: Brian Paterson.

Fife GC: Norman Ferguson.

Hamilton GC: Wendy Lucas, Dorothy Lucas.

Hillfoots GC: Liana Cardillo, Carla Cardillo.

Kestrel GC: Vivien Gourlay.

Lasswade GC: Andrew Chambers.

Levenmouth GC: Sheena Taylor, Gillian Smith.

Midlothian GC: Angie Edwardson, Jane Edwards.

Pentland Gymnastics: Marion Milne, Claire Sills.

Salto GC: Pamela Bowie.

Springbox TC: John Wills.

Stirling City GC: Claire MacLean.

Urban GC: John Hill.

West Dunbartonshire GC: Jennifer Dawn Davidson.

West Lothian Artistic: Jill McCafferty, Peter Widdowson.

West Lothian Rhythmic: Liz McNeill, Vicki Cockburn.

**Honorary Life Members:** Norman Ferguson, Sally Flint, Penny Kilbane, Chris Rankin, Margaret Brady-Scollon.

**Individual Full Members:** Scott Harper, Keir Stewart, Adele Tolometti, Philip Langstaff, Brian Samson, Pamela Bowie, Bea Petersen.

**SGA Staff:** Michael O'Donnell, Lorna Whyte.

**Apologies:****SGA Registered Clubs:**

Robert Callahan - Falkirk School of Gymnastics: Jean Callahan - Falkirk Infinity: Helen Robertson - Shetland GC: Geraldine Goldie - Cupar Gymnastics Club: Eleanor Knight - Dunfermline Zodiak: Patsy Fraser-MacKenzie - Forres Gymnastics Club: Anne Gallagher - Edinburgh Spirals TC: Shona McDonald Neal - Saltire Team Gymnastics: Alan Clark - Tay Valley GC: Sandra Millar - Jake Kane GC: Caroline Gourlay - Astro West Lothian GC: Noelle Collings - MAGIC: Hazel Watt - Eagle GC: Alistair Stewart - Tiggers Trampoline Club: Alyson Hainey - Ayr GC: Linnsay McKinlay - Kilmarnock Astro GC: Cherrie McGibbon - Kingussie GC: Angela Reiu-Clark - Tay Trampoline Club: Jacqui Dunlop - Meadowbank GC: Janine Robertson - Garioch GC: Karen Keeley - South Lanarkshire Trampolining: Moira Jeffrey - City of Edinburgh TC: Melanie Stewart-Willis - Banchory TC:

**Honorary Life Members:**

David Watt: Beth Ferrier: John Ridge: Marie Heath: Patricia Reith.

**Individual Members:**

Patricia Swan: Oliver Barsby: Kevin Pringle: John Charlton: Alyson Hainey.

**Proxy****SGA Registered Clubs:****Votes:**

Ayr GC: City of Edinburgh TC: Cupar GC: Deveron GC: Dunfermline Zodiak GC (1): Edinburgh Spirals TC: Edinburgh University GC: Flyers TC: Forres GC: Garioch GC: Jack Kane GC: Kilmarnock Acro GC: Kingussie GC: Largs GC: Meadowbank GC: Saltire Team Gymnastics: Shetland GC: South Lanarkshire TC: Springbox TC: Tay Trampoline Club: Tay Valley GC: Tiggers Trampoline Club: Tryst GC:

**Honorary Life Members:** David Watt, Beth Ferrier, John Ridge.

**Individual Members:** Kevin Pringle: Oliver Barsby: Patricia Swan: Alyson Hainey: John Charlton.