

**CONFIDENTIAL DOCUMENT**

**SCOTTISH GYMNASTICS**

**MINUTES OF BOARD MEETING HELD ON SATURDAY, 10 NOVEMBER 2018 AT 9.30AM**

**AT APEX HOTEL, GRASSMARKET, EDINBURGH**

**PRESENT:** Euan Lowe (EL): Zoe Frost (ZF): Scott Harper (SH) Adele Tolometti (AT): Peter Boucher (PB): Ian Chambers (IC): Keir Stewart (KS): Ally White (AW): Patricia Swan (PS): Lorna Callan (LC), **sportscotland**

**APOLOGIES:** Oli Barsby (OB)

**IN ATTENDANCE:** Lara Gregson (LG) SG Head of Operations

ITEM	AGENDA ITEM / DISCUSSION
<b>1.</b>	<b>WELCOME AND APOLOGIES</b>
	SH welcomed all to the meeting. Apologies received from OB.
<b>2.</b>	<b>NOTIFICATION OF CONFLICTS OF INTEREST</b>
	None
<b>3.</b>	<b>PREVIOUS MINUTES &amp; ACTIONS:</b>
	The Minutes dated 25 October 2018 had previously been circulated via email and were formally approved and the Action List was revised, including actions carried forward.
<b>4.</b>	<b>MATTERS ARISING</b>
	There were no matters arising.
<b>5.</b>	<b>ITEMS FOR DECISION</b>
	Business Plan 2019 – 2023 EL shared a highlighted version of the business plan 2019-2023 presentation that was made to SportScotland in October. EL/AT presented more detail around the projected 2018/19 financial year end position, along with further details on the draft business plan 2019-2023 and the enabling factors to deliver the plan. Board agreed to the commitment of additional financial resource this financial year to recruit additional coach development roles subject to further information positioning fit with existing team and impacts being identified. Additionally, agreed to commit finance to enhance the corporate pillar of the strategy subject to a detailed plan and identification of any associated risks. Board agreed to support the business plan 2019-2023 full proposal with further details on each proposition to come back to Board in due course.
	<b>ACTION:</b> Look at turnover for clubs and get an idea of financial contributions to the wider economy Look at quantifying the volunteer contribution Improve communication of who the staff are to Board and the wider gymnastics community Split member renewal by new members and existing members Avril to send out renewal numbers on a monthly basis to the Board Provide further details on each proposition, including overall impact/ costs and where funded BG Board – how do we link in with their Board? Dave Watt ending his term in April 2019, looking at options for replacement.

<b>6.</b>	<b>ITEMS FOR DISCUSSION/ INFO</b> N/A
	<b>ACTION:</b> N/A
<b>7.</b>	<b>AOB</b> N/A
	<b>ACTION:</b> N/A
<b>8.</b>	<b>DATE OF NEXT MEETING</b> Next meeting is 12 January 2019. This will include a section on the Performance review by Sam Hendrikson and AW.  Meetings for 2019 to be confirmed