

CONFIDENTIAL DOCUMENT

SCOTTISH GYMNASTICS

MINUTES OF BOARD MEETING HELD ON THURSDAY, 21 JUNE 2018 AT 4.30PM

AT CALEDONIA HOUSE

PRESENT: Euan Lowe (EL): Oli Barsby (OB)

TELECALL: Scott Harper (SH): Adele Tolometti (AT): Peter Boucher (PB): Zoe Frost (ZF): Keir Stewart (KS): Ally Whike (AW): Lorna Callan (LC), **sportscotland**

APOLOGIES: Ian Chambers (IC): Patricia Swan (PS)

IN ATTENDANCE: Lara Gregson (LG) SG Operations Manager

ITEM	AGENDA ITEM / DISCUSSION
1.	WELCOME AND APOLOGIES
	SH welcomed all to the meeting noting apologies received from IC and PS.
2.	NOTIFICATION OF CONFLICTS OF INTEREST
	None
3.	PREVIOUS MINUTES & ACTIONS:
	The Minutes dated 12 May 2018 had previously been circulated via email and were formally approved and the Action List was revised, including actions carried forward.
4.	MATTERS ARISING
	There were no matters arising.
5.	ITEMS FOR DECISION
	Awards nominations process due to open from 16 July, dates shared with SH, PB and KS so they can review the nominations Venue to be confirmed by early July
ACTION:	SH, PB and KS to review the nomination form and provide any changes before the nomination process opens on 16 July
6.	ITEMS FOR DISCUSSION/ INFO
	1. Revision of Articles Following discussions with Harper Macleod, they have provided some proposed changes. The Board discussed the details and agreed that any further comments from the Board should be sent to KS. Further conversations to be followed up with Harper Macleod by KS.
	2. Directors succession planning Discussions needed with Directors due to end their term of office, including planning for a new Chair. SH to follow up with individuals to get some feedback on their plans.
	3. Strategy review progress Regional feedback sessions carried out with some feedback gathered and online questionnaire going to clubs who are based further away from the drop in sessions. Key stakeholders also being contacted for their thoughts and feedback.
	4. Future board dates

	Schedule of project governance sign off needed. SH and EL to follow this up. This will lead to board dates for the future.
	<p>ACTION: KS to follow up with Harper Macleod SH to speak to Directors due to end their term of office SH and EL to follow up on project governance sign off process</p>
7.	<p>AOB Audit is w/c 30 July Henderson Logie have reviewed the accounts and the report is coming</p>
8.	<p>DATE OF NEXT MEETING Next meeting is Thursday 30 August, rooms 1 and 2, Caledonia House</p>