

SCOTTISH GYMNASTICS ASSOCIATION
NOTES OF ANNUAL GENERAL MEETING HELD IN THE
STIRLING COURT HOTEL, UNIVERSITY OF STIRLING
ON SUNDAY, 28 AUGUST 2016 AT 1:00 PM



Present and Proxy: See list at end of the Minutes

Apologies: See list at end of the Minutes

Minute taker: Lara Gregson, Executive Officer, Scottish Gymnastics (SG)

Scott Harper (SG Chair) opened the meeting at 1:27pm and thanked members for attending. Scott Harper advised that in order for the AGM to be quorate there was a current requirement for a minimum of 46 member Clubs, in addition to the Individual and Honorary Life Member Categories, to be present or to submit their proxies i.e.

Membership Type	Total Votes as at 28 August 2016	30% requirement	Voting Members Attending	Proxy Members	Quorate Yes/No
Clubs (152) 2 Votes each	304		60	10	
Honorary Life Member	27		2	3	
Individual Member	10		8	2	
Total	341	103	70	15	No

The outcome is that this meeting is not quorate and no resolutions can be considered. Notes will be taken and once reviewed, uploaded to the SG website. Lara Gregson read out the apologies to the meeting. A list of those present and apologies received is available at the end of these Notes.

Approval of Previous Minutes

The 2014 and 2015 AGM minutes had been previously circulated to members but as the meeting is not quorate these minutes cannot be approved.

Chairman's Update

Scott Harper made a short presentation summarising the progress SG has made. Scottish Gymnastics is a far stronger organisation than it was a few years ago, in a much stronger position to support clubs and members. Supporting clubs is a key focus to our current activity which will be highlighted when the Development Team launch their support tools later today. Scottish Gymnastics is looking at how people approach and access support now and tailoring our support mechanisms for clubs and coaches and establishing a process and system which is sustainable from cycle to cycle.

Scott asked if any members had any questions, there were none at this point.

CEO Update

Euan Lowe presented an update on the CEO Report and highlighted that in particular clubs are doing well with membership continuing to grow. The last year has seen a change in SG's structure and recruitment into vacant staff positions has helped to increase the level of support SG has been able to provide to clubs. Moving forward with improved resources will allow a greater focus on the implementation of our strategy and a commitment to continue listening to member's views as the implementation phase develops. Today's conference is a good example of the type of support SG can provide with presentations and expert resource in a variety of areas.

We are pleased to launch today our effective club framework, which is an important piece of work, Jacqui Stone is leading on this. Chris Lumsden has been working on a self-assessment tool which enables clubs to measure performance across key areas and what actions can be taken to support Club development. Recently, in partnership with Napier University, a Post Graduate diploma course has been launched.

.Alongside this, the leadership forum and academy and future workforce programme has also been established. There are more developments planned, and SG needs continued dialogue and input to help shape and influence the future work plan.

Euan highlighted that the BG Gym-net system is not fulfilling its full potential as yet but we SG will continue to work with BG to provide access to the full range of BG products and services and we are working with BG to progress gymnastics for all approaches.

We are in year two of our 12 year strategy and there are lots of positive changes that can continue to be made. This is all driven by coaches, clubs and volunteers; you make this happen, and for that Euan thanked everyone for their contributions. Euan highlighted The SG Awards event on 12 November is a great opportunity to recognise and reward these contributions and successes. The closing date for nominations is 31 August and Euan encouraged clubs to make nominations in the remaining time available.

Vivien Gourlay asked about her membership renewal. Euan explained that her renewal was too early to enable payment to be taken.

Finance Update

Adele Tolometti presented the financial statements to the members. The slides summarised the various funding sources and highlighted that membership numbers and income has increased. Grant funding from SportScotland has remained constant over the last few years. SG running costs were less than in previous years allowing the flexibility of increased spend on gymnastics activity.

The SG reserve position has improved significantly over the last few years and this will continue to be a priority for the Board. There has been a continued focus on reducing costs and also in converting aged debtors to cash. A solid financial base will allow more flexibility in future to continue to invest in programmes which will facilitate the SG strategy.

Scott highlighted that the SG target for reserves was for 6 months coverage for staff salaries and running costs and once we have reached that target we can then reinvest in programmes. This target was set to be achieved over four years.

A question was asked about how it is possible that clubs owe SG money. Scott explained that clubs don't always pay upfront for courses but this will change as Gymnet will require payments up front for courses which will improve this.

Bea Peterson asked if there were any plans to provide further support to the performance programmes as they are expensive for the athletes. Scott explained that as a consequence of funding received for performance programmes in previous years, outcomes were not representative of the level of funding which was applied. As a result a greater proportion of grant funding is focussed in the area of club development and programme development and less on individual gymnasts. We can look at this but cannot guarantee we can fund more. SG will always try to support our top performers as much as possible and preparation for major events will be a priority.

Liz McNeill asked about how all disciplines are covered and questioned the lack of a newsletter. Scott explained that different disciplines require support in different areas as they are all at different stages of development. Participation number and current performance profile will impact on where SG can target interventions. Scott confirmed that all disciplines need to be supported and how best to support will vary.

Liz asked about a gymnastic magazine as she had not been getting anything. Euan confirmed that Round Off and Springboard have been issued on a regular basis which Liz later confirmed she had been receiving.

Isabel Walton asked if the creation of Board sub groups was a change to the constitution. Scott confirmed that this was not a change. The groups would have Board representation, staff reps, Technical Panel contributions and each sub group would make best use of their expertise and share and develop that as part of the system.

Are they like the Technical Panels? Scott explained that the Technical Panels cover the technical elements of the discipline. This is something more than that, much wider, impacting at a strategic level. The groups will establish action plans that they will take forward. This is an important function to support the staff help to create a better understanding of how programmes and activities might work in practice. The groups will be an open and consultative forum.

A question was asked about what level gymnasts would need to be at to be able to access direct funding. Euan confirmed that the only funding we get is for potential medal success at Commonwealth Games and Olympic level.

Isabel Walton asked for details of faces to names for staff in the office. Euan agreed and Scott confirmed that the new Communications Manager role will be looking at staff, job roles and what they do and promote this detail.

Tommy McGill asked if it is now required to hold an EGM as it's been too long since the meeting was quorate and how will Board positions be ratified. Scott confirmed that we need to find alternative methods to communicate and encourage members to attend. It may also be appropriate to reduce the level of quorum required and we will also look at how we can secure more proxy votes from those who can't attend due to the congested nature of the gymnastics calendar.

We will speak to clubs and try to find out why they are not coming along, and looking at combining all events to see if we can get more people along at next year's September's meeting.

Scott finished by saying he was pleased that the seminars running today had attracted more people.

Election of Any Directors: Board Appointments

Scott Harper advised the meeting that he cannot seek approval of the six Board vacancies as the AGM is not quorate.

The meeting closed 2.05pm.

Present:	SG Board of Directors: Scott Harper, Keir Stewart, Adele Tolometti, Philip Langstaff, Patricia Swan, Zoe Frost, Peter Boucher, Kevin Pringle, Euan Lowe. SportsScotland representative: Lorna Callan	
	SG Registered Clubs:	
	Aberdeen GC: Tommy McGill	Allander GC: Jackie Richardson
	Auchterarder GC: Terri Gow	Beacon Boys GC: Tommy McGill
	City of Edinburgh TC: Claire Noble, Lauren Jeffrey	DGC2K: Bea Peterson
	City of Edinburgh GC: Lesley Wight, Diarmaid O'Sullivan	Dumfries Y Gymnastics: G True, M Briggs
	Dundee Discovery GC: D Crowther	Dunfermline Zodiak GC: Katrina Harper, A Wilson
	East Kilbride GC: Andy Youl	Dynamite GC: Maria Gibson
	Irvine Bay GC: Amanda Boucher	JUMP GC: Debbi McPhee
	Kestrel Gymnastics: Vivien Gourlay, Samantha Eunson	Lasswade GC: Jillian Givan, Joanne Smyth
	Midlothian GC: Jane Edwards, Angie Edwardson	Saltire TeamGym: Catriona Morton, Margaret Kerr
	Salto GC: Pamela Bowie	West Lothian Artistic: John Campbell
	West Lothian Rhythmic: Liz McNeill, M Vlachos	Fyrish: Sonny Rhind
	Forres: Patsy Fraser-Mackenzie	Pentland: Claire Sills
	Edinburgh Spirals: Gillian Davie	Cameo GC: Sharon Forsyth, Kirsty Laverty, Gemma Allington, Laura-Ann Cunningham

	Perth GC: Isabel Walton	Jack Kane GC: Sandra Millar
	Flair GC: Kenny Bambrick	Flyers TC: Lynn Simpson
	Honorary Life Members:	Beth Ferrier (proxy)
		Penny Kilbane
	Technical Panel Members:	
	SG Staff:	Steve Paige, Lara Gregson, Andrew Cassell, Chris Lumsden, Jacqui Stone, Steven Maloney, Emma Edwards, Gordon Drummond, Lindsay McKie, Ashleigh Runciman
Apologies:	SG Registered Clubs:	
	West Dunbartonshire: Jenny Davidson	Hamilton GC: Wendy Lucas, Ruth Gibson
	Beacon Rhythmic: Judy Warrack	Falkirk School of Gymnastics: Robert Callahan
	Meadowbank GC: Jacqui Dunlop	East Kilbride: Nicky Youl
	Inverness: John Humphreys	
	Honorary Life Members:	Robert Callahan, Jean Callahan, John Beeton, Beth Ferrier
	Individual Members:	Kevin Pringle, Oliver Barsby
Proxy Votes:	Hamilton Gymnastics Club	Falkirk School of Gymnastics
	Meadowbank GC	Deveron Gymnastics Club
	Tiggers Trampoline Club	Honorary Life Member: Robert Callahan
	Honorary Life Member: Jean Callahan	Honorary Life Member: John Beeton