

## Risk Assessment Examples

**Risk Identified and Management of Risk-** The risks identified below are examples but not limited to. Your risk assessment should be tailored towards your club trip.

Category	Risk Identified	Management of Risk
<b>Travel</b>	<p>Possible loss or abduction at stations.</p> <p>Safety when crossing roads.</p> <p>Safety on transport.</p>	<p>Check register before departure</p> <p>Gymnasts travel in groups</p> <p>Ratio of gymnasts to chaperones</p>
<p style="text-align: center;"><b>Accommodation</b></p> <p><i>Note: Coaches and Gymnasts cannot share a room. Check gymnasts of similar ages are sharing rooms.</i></p>	<p>Gymnasts' rooms are on different floors and not all close by. Chaperones unable to ensure gymnasts are supervised or easy to reach in the event of an emergency.</p>	<p>Ensure accommodation can put all rooms on the same floor. If not possible ensure room lists are completed on arrival. Ensure gymnasts know how and where to contact you.</p>
<b>Supervision</b>	<p>Lack of supervision resulting in a missing gymnasts.</p> <p>Extracurricular Activities - Gymnast sustains an injury during an extracurricular trip.</p>	<p>Ensure sufficient numbers of chaperones, each with written roles and responsibilities and programmes to accompany gymnasts</p> <p>Consider risk of any extracurricular activity carefully including travel to and from</p>
<b>Code of Conduct</b>	<p>Gymnasts, coaches and chaperones not informed of the code of conduct resulting in unacceptable behaviour bringing the club into disrepute</p>	<p>All to have signed Code of Conduct prior to Trip</p>
<b>Medical Information</b>	<p>Medical Information forms not completed correctly or not taken on trip resulting in a gymnast not receiving correct medical treatment</p>	<p>Copies of all medical forms should be given to team manager prior to the trip. The TM to familiarise themselves with the information contained on the forms.</p>
<b>Insurance</b>	<p>A gymnast injures themselves on trip but is not a member therefore unable to claim on insurance.</p> <p>A traveling member does not have travel insurance which results in them not being able to afford treatment</p>	<p>All gymnasts, coaches and chaperones are SG members therefore insured for gymnastics activity.</p> <p>Is other insurance required, i.e. travel, if so you have a copy of all references and providers.</p>
<b>Terrorist Activity</b>	<p>This was originally only for trips abroad, however it is something that should be considered</p>	<p>Would be advised by appropriate agencies (police, fire &amp; ambulance) Seek advice from foreign office</p>

### **Other Risks to Consider:**

- Gymnast sustains sever injury resulting in delayed return
- Gymnast becomes Ill resulting in the need to be shipped home
- Team manager has to return home
- Travel documents lost or stolen