

CONFIDENTIAL DOCUMENT

SCOTTISH GYMNASTICS

MINUTES OF BOARD MEETING HELD ON 12 and 13 JANUARY 2019 AT 10AM – 1PM

AT STIRLING COURT HOTEL

PRESENT: Euan Lowe (EL): Zoe Frost (ZF): Scott Harper (SH) Adele Tolometti (AT): Peter Boucher (PB): Ian Chambers (IC): Keir Stewart (KS): Ally White (AW): Patricia Swan (PS): Oli Barsby (OB): Lorna Callan (LC), **sportscotland** (Sat am only)

APOLOGIES: N/A

IN ATTENDANCE: Lara Gregson (LG) SG Head of Operations

ITEM	AGENDA ITEM / DISCUSSION
1.	WELCOME AND APOLOGIES
	SH welcomed all to the meeting.
2.	NOTIFICATION OF CONFLICTS OF INTEREST
	None
3.	PREVIOUS MINUTES & ACTIONS: The Minutes dated 10 November 2018 had previously been circulated via email and were formally approved and the Action List was revised, including actions carried forward.
4.	MATTERS ARISING There were no matters arising.
5.	CLUB INSIGHTS FEEDBACK Colin Thomson presented the feedback following his meetings with a selection of clubs. The Board discussed the report.
	ACTION:
6.	LAPSED MEMBERS SURVEY FEEDBACK Steve Paige presented the findings of the lapsed members' survey. The Board discussed the findings.
	ACTION:
7.	PERFORMANCE REVIEW Sam Hendrikson and AW presented a review of the performance strategy to help shape the strategy for 2019-2023.
	ACTION:
8.	ITEMS FOR REVIEW Ops Plan Board reviewed the 2018/19 operating plan and EL provided an update on progress including any

	<p>outcomes sitting at red status.</p> <p>Financial Update EL shared the financial update, including the forecasted reserves and surplus for the year end. The Board also reviewed the budgets for the Technical Panels. Looked at reserves policy and if we should consider restricting reserves. Agreed to wait until grant funding has been settled for the next 4-year cycle before making any decisions.</p> <p>Education Framework Changes Board provided with a paper highlighting the changes. EL confirmed that Education team working with BG on this. The forecast is for minimal financial risk during 2019 -20. Presentation on this at the next Board meeting pending further information and progress. Any questions from Board to come in advance and will be included in presentation.</p> <p>BG Board Update BG provided an update paper following their Board meeting. EL confirmed that links with BG are continuing to grow across more areas.</p>
	<p>ACTION: Ops Plan - include regional facility options as part of this facility strategy, not just physical facilities Financial Update – Review reserves policy. Look at the merchandise line in the accounts</p>
9.	<p>SAFEGUARDING REVIEW Lorna Whyte presented a review of safe guarding case management.</p>
	<p>ACTION:</p>
10.	<p>OPERATIONAL GOVERNANCE SH shared his governance report. Technical Panel review to continue with meetings with each panel.</p>
	<p>ACTION: SH to complete his governance report and the Management team to provide input to the content. Proposal to come back to Board.</p>
11.	<p>AOB Nothing raised</p>
12.	<p>DATE OF NEXT MEETING Next meeting is 21 March 2019 – 6pm Caledonia House.</p>