

SCOTTISH GYMNASTICS ASSOCIATION
NOTES OF ANNUAL GENERAL MEETING HELD IN THE
STIRLING COURT HOTEL, UNIVERSITY OF STIRLING
ON SUNDAY, 22 SEPTEMBER 2019 AT 1:00 PM



Present and Proxy: See list at end of the Minutes

Apologies: See list at end of the Minutes

Minute taker: Lara Gregson, Executive Officer, Scottish Gymnastics (SG)

Scott Harper (SG Chair) opened the meeting at 1.07pm and thanked members for attending. Scott Harper (SH) advised that for the AGM to be quorate there was a current requirement for a minimum of 43 member Clubs, in addition to the Individual and Honorary Life Member Categories, to be present or to have submitted their vote by proxy i.e.

Membership Type	Total Votes as at 22 September 2019	25% requirement	Voting Members Attending	Votes by Proxy	Quorate Yes/No
Clubs (172) 2 Votes each	344	43	14	45	
Honorary Life Member	26	7	0	4	
Individual Member	10	10	5	3	
Total	380	60	19	52	Yes

The outcome is that this meeting is quorate, and resolutions can be considered. Minutes will be taken and once reviewed, uploaded to the SG website. A list of those present and apologies received is available at the end of these minutes.

Approval of Previous Minutes

The AGM Minutes 9 September 2018 had been previously circulated to members and the minutes were approved. Andy Youl proposed and Pete Boucher seconded the minutes.

Attendees agreed to bring the resolutions to the start of the meeting to enable anyone attending the Scottish Gymnastics safeguarding symposium to vote.

Chairman's Update

SH confirmed this was his last AGM as chair and took the opportunity to share a review of where Scottish Gymnastics had reached over the last seven years. He highlighted there has been significant changes with real strength and clubs have progressed into stronger clubs. Scottish Gymnastics developed a clear strategic vision at the start of where we were going with more gymnasts competing on a week to week basis. Having such a focus on gymnastics was great when the Commonwealth Games, World Cup and the Euros all came to Glasgow. Clubs have waiting lists, which is a good and a bad thing, but we can support the growth of clubs to be successful. We are a financially stable organisation, and the board made some commitment to invest further.

We have good relationships with our stakeholder clubs and sportscotland and the Association is looking after all disciplines with investment in our performance pathways across all disciplines. Our sportscotland settlement is as well as we could have expected to receive.

We are looking at a new governance approach on how we deliver our business. Going forward there will be an integrated activity plan across all disciplines that will allow greater interaction and more clarity. This is the most significant thing we have done over the last six years and will continue to be aligned with the strategy. Clubs are the central part of this, and we moved the needle scale. Scottish Gymnastics are here to facilitate, support and help you deliver. SH ended his update by thanking everyone including the Board members, the staff and the clubs.

CEO Update

Doc McKelvey (DM) introduced himself as new CEO and provided an update. Four years ago, Scottish Gymnastics set out our 12-year long term vision supported by four key areas that we would focus our work on. This would all be delivered in three four-year cycles and this annual report marks the end of the first of these four-year cycles. DM was delighted to report that this also marks the fourth year of successive growth with membership over 30,000 at the end of the 2017-18 membership year. DM was pleased to say it is continuing to grow with the 2018-19 membership year showing growth to over 32,000.

DM paid tribute to the gymnastics community who have delivered the results over the last four years including the staff team and the outstanding volunteers, coaches, judges and members across the country who must all be applauded for the work that they do.

DM shared some of the highlights of the work that supports the clubs, including the specialist support from the development team – covering legal status, business planning, facilities and more and we now have 70 clubs registered with our self-assessment tool. With also expert resource provided by our Club Development Partners Morton Fraser (legal) and BDO (Financial). On the facilities front we have supported clubs with applications resulting in over £600K of grant funding, bringing the four-year total to over £1.1m and 43 clubs now in dedicated facilities. Our leadership programmes available to club leaders have gone from strength to strength with seven club leaders graduating from the 12-month academy programme.

Scottish Gymnastics continued to deliver a comprehensive education programme. Throughout 2018 we delivered 135 courses to over 1,400 people and we launched our Pre School CPD programme. Our first cohort of coaches graduated from our postgraduate Diploma course and we have 15 coaches on our Bachelor of Science course both in partnership with Edinburgh Napier University. 86 safeguarding training sessions have been delivered and are seen by many as sector leading and we have several other sports governing bodies attending today's safeguarding symposium. The addition of five Gymnast ambassadors recruited and working with staff to motivate and inspire others has been a huge asset.

Our successful Home Nations event in April saw Acro, and Artistic combining for the first time with 55 gymnasts representing Scotland. We now have Performance pathway programmes in place for all disciplines including world class Technical Leads and we finished the year with 40 gymnasts on GB programmes. We've also seen success at British Championships and international events across all the disciplines. On home soil we have had 50 Events involving 11,632 gymnasts, supported by staff and crucially the volunteer Technical Panels who deserve a massive thank you for all their work.

Our Sportscotland four-year investment was secured for the next cycle and with a sound financial position with an increasing turnover allowing us to invest more in our sport. Following the 2018 KPMG Audit we were rated the top-level score of Satisfactory and are working towards the Advanced level of Equality Standard for Sport (Top Level). Engagement levels through our various media channels are also increasing with 26,000 followers on our various social media accounts. Gymnova have committed to a long-term partnership and we have welcomed new partners Quatro and Kukri to Scottish Gymnastics.

Looking ahead, we will be focusing on our participation programme – supporting Level 1 and 2 coaches, Schools and Local Authorities

- Workforce Development – Judge Development, performance Coach development @ L3 and above, Volunteers
- Closer working with Technical Panels and development of fully aligned plans and budgets for each discipline
- We will continue to place the utmost importance on the wellbeing of the children and adults involved in our sport, through new programmes and training such as Mental Fitness and Social Media
- Partnerships – members (ensuring we are constantly relevant to what they need) commercial (funding) and sporting (SGBs to increase profile and voice for sport and deliver best practice to our members)

Finance Update

Scott Harper presented the financial statements to the members. Unfortunately, our Finance Director Adele Tolometti was not able to be here today, but SH provided a review of how Scottish Gymnastics has

performed over the last couple of years. The slide showed how the reliance of funding from sportscotland is reducing so our reliance is coming down which is a good, positive position to be in.

The spending slide shows how much we are spending on the gymnastics environment and on the sport itself and highlights that turnover is up and spend on gymnastics activity has increased.

Financial statements are in the annual report. 2018/19 shows a slight deficit as we progressed some activity before the sportscotland funding came in. Our reserves are at half a million and we are looking to deploy spend around that.

Andy Youl (AY) asked about a breakdown of commercial income. SH explained that it came from education courses, competitions held, panel income, sponsorship and merchandise income. Further information on the breakdown of the commercial spending can be found on page 37 of the annual report.

SH highlighted the increased insurance costs which were partly per capita to cover the number of gymnasts in place but also because we had extended our cover to include child abuse claim cover.

AY asked if we are doing anything to offset the fall in grant aid. SH said he was comfortable with the four projects that are being worked on and we have reserves and our reserves policy in place. He highlighted that a great deal can happen in the political environment too.

Viv Gourlay (VG) asked if the expenditure can justify the costs of courses/ Gymfest etc. SH explained we don't allocate internal costs to the delivering of these things.

VG followed up by saying that not all coaches are paid and it's too expensive to move up to the next level. SH said he recognised at a UK level we have professional employed coaches and we still have the ones that need run to the club, who are not career coaches. This has been recognised at a UK level and a change is coming to support those who want to be there to help. The entry level will make it easier to access this. British Gymnastics has some changes coming in the next 12 months to enable them to access this.

Information is coming shortly following the British Gymnastics meeting in the next few weeks, with more details coming in January 2020. Donna Crowther explained more about the courses being practical, simpler to complete and more accessible, basic entry level instructor and easier to get in to coaching.

SH asked if anyone had any further questions before moving on.

Annual membership fees

SH asked if anyone had any questions on the fee increase. It has been some years since there was an increase. SH explained that our membership decides what our rates are. New members are funding existing activities and we have the British Gymnastics agreement to keep the same across the UK. We have included more notice to give members notice to change the fees and are looking at API for the future. We have changed timing of the membership year starting from 1 September now, so the increase has been deferred to 1 November, with £2 increase across the board which is not unreasonable. This supports the increases in ongoing costs, staff costs and running costs.

SH confirmed that money received stays in Scotland.

The motion is carried in favour of the membership fee increase

Election of the Company's accountants / auditors

Henderson Loggie were elected as the Company's accountants / auditors for a further year. SH confirmed that we will be tendering for the accountant next year.

Consideration of any other Resolutions

The meeting closed at 1.53pm

Present:	SG Board of Directors: Scott Harper, Peter Boucher, Doc McKelvey, Ian Chambers, Ally Whike	
	SG Registered Clubs:	
	Avondale Acro GC	Dundee Discovery GC
	East Kilbride GC	Midlothian GC
	Pentland GC	Phoenix Forfar GC
	City of Edinburgh GC	City of Edinburgh TC
	DGC2K	Hillfoots GC
	Kestrel Gymnastics Group	
	Honorary Life Members:	N/A
	Technical Panel Members:	Andy Youl, Amanda Boucher
	SG Staff:	Lara Gregson
Apologies:	SG Registered Clubs:	
	Shetland GC	Saltire
	ETKO	Forth Valley
	Hamilton GC	St. Andrew's Uni TC
	West Lothian GC	Alvah
	Tryst	
	Technical Panel Members:	Ruth Wilson
	Honorary Life Members:	Penny Kilbane, John Beeton, Val Thomas, Marie Heath, David Watt, Jean Callahan, Robert Callahan
	Individual Members:	Oliver Barsby, Zoe Frost, Keir Stewart, Adele Tolometti, Patricia Swan
Proxy Votes:	SG Registered Clubs:	
	Aberdeen Uni GC	Alvah Gymteam
	Astro GC	Auchterarder GC
	Banchory Trampoline and DMT Club	Cameo GC
	City of Edinburgh GC	City of Edinburgh TC
	Dumfries Y Gymnastics	Dundee Uni TC
	Dunfermline Zodiak GC	East Kilbride GC
	Edinburgh Spirals	Edinburgh Uni GC
	Edinburgh Uni TC	Falkirk School of Gymnastics
	Fife Gymnastics Network	Flair GC
	Flic Flac GC	Flyers TC
	Forth Valley GC	Garioch GC
	Glasgow Trampoline Club	Glenrothes GC
	Hamilton GC	Ibex GC
	Irvine Bay GC	JUMP GC
	Kingdom Gymnastics Trust	MAGIC

	Meadowbank GC	Midlothian GC
	Pegasus GC	Pentland GC
	RGU Trampoline Club	Saltire Team Gymnastics
	Shetland GC	Sparta TC
	Tiggers TC	Tryst GC
	St. Andrews Uni TC	Storm Gymnastics
	Orkney GC	P.H.D. Fundamentals
	West Lothian Artistic GC	