**Scottish Gymnastics Complaint Form**

Scottish Gymnastics will follow up all complaints and concerns including those which are raised anonymously. In some cases, without an identified complainant, Scottish Gymnastics are unlikely to be able to proceed with actions, but in all cases, an initial assessment will be made to consider whether there is sufficient substance in the complaint to warrant some initial enquiries or risk assessment.

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| **Complainants name:** | **Contact details (address and telephone number):** |
| **Email address:** |  |
| **Details of the issue or person you wish to make a complaint about and their role in the organisation:** |
| **If your complaint is about more than one person please provide names:** |
| **Please explain exactly what you are complaining about and why, include the names of any witnesses:** |
| **Have you raised your complaint directly with the person yes/no, if not why not:** |
| **Please do not send a covering letter with this form, use this space to add any other relevant information:** |
| **What outcome are you looking for?** |

**Please email this to:** **info@scottishgymnastics.org**