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Approval

Approved by	Owner	Dept	Date
Board	Head of Operations	Operations	26 April 2023

Document History

Version	Summary of Changes	Document Status	Date
2023	Additions - Activity Instructor, Course Enrollee and Sport Support Services membership type Clarity on taster sessions added to clubs' membership rules	Live	1 August 2023

1 INTRODUCTION

These membership rules (the “rules”) are made in accordance with article 8 of the Scottish Gymnastics Association’s articles of association (the “articles”). The terms used in these rules shall have the meaning given in the articles. Where there is any inconsistency between these rules and the articles, the provisions of the articles shall prevail. The interpretation of these rules shall be the privilege of the board.

Any club may apply to become a member club by applying for membership in accordance with article 8.2.

It is a requirement of club membership that all gymnasts (both recreational and competitive), office bearers, coaches, judges, technical officials, and adult helpers join Scottish Gymnastics annually as participants in accordance with the rules of registration.

1.1 Membership application:

In consideration of admission to membership of Scottish Gymnastics, each member agrees to be bound by:

- 1 [the articles](#)
- 2 these rules
- 3 any regulations
- 4 [minimum operating requirements](#)
- 5 the [complaints and conduct in sport procedures](#)
- 6 [clean sport policy](#)
- 7 the standards of conduct applicable to that membership category, such as the [code of practice for coaches and officials](#)
- 8 all applicable [regulations, policies and guidelines](#) associated with membership and published by Scottish Gymnastics from time to time on its website, and any conditions applicable to their class of membership.

The board reserves the right to refuse to approve or renew an application for membership as it sees fit and where it is of the opinion that it is in the interests of Scottish Gymnastics to do so.

The cost of the annual fee for all members, except honorary life members and complimentary members, is set each year by the board and approved at the AGM/GM as per Article 10.

Failure to adhere to the membership rules may result in action under the conduct in sport code or club sanction process.

2 CLUBS

Who it is for

Clubs registering with Scottish Gymnastics.

Fees/admission

The annual renewal fee for clubs is due on 1 August each year or at point of joining for the first time. Clubs must complete the registration renewal process by 31 August. Membership will be cancelled if payment is not made within 90 days of renewal date. If clubs do not renew within 90 days, they will need to complete the new club process in conjunction with the Scottish Gymnastics development team.

The membership fee structure is tiered based on the club's number of members. The first annual registration fee will be due on the date of the application by the club as a registered club.

No club may be admitted as a club member unless the club has met all pre-requisites including meeting the minimum operating requirements and completed an application form submitted to Scottish Gymnastics. All clubs must renew through our online membership system and complete an annual club registration and declaration.

No club may be admitted as a club member if there is any outstanding debt from the previous year(s) or there is no agreed payment plan in place.

All clubs must adhere to the Scottish Gymnastics standards for conduct for registered clubs, including meeting the minimum operating requirements throughout their time as a registered club.

All clubs must have first aid provision in place. Clubs must ensure that all of the club's members delivering any coaching or other services that meet the recognised activity of the PVG Scotland scheme complete a PVG disclosure and Scottish Gymnastics approved wellbeing and protection training course.

All member clubs' gymnasts (both recreational and competitive), office bearers, coaches, judges, technical officials, and adult helpers must be registered with Scottish Gymnastics annually as participants in accordance with the rules of registration. Registered clubs and its members are prohibited from holding dual insurance (that being more than one insurer providing insurance cover during the same period for which cover relates to the delivery of and participation in gymnastics). Registered clubs are prohibited from separating their club in to more than one subsidiary.

Participants taking part in 'taster' trial sessions are not required to have membership until they have attended two such sessions. Where a disabled participant reasonably needs additional sessions to support their safe inclusion into gymnastics activity, the registered club can increase the number of 'taster' sessions up to a maximum of six before membership is required. After such time the club shall satisfy itself that the person has applied directly to Scottish Gymnastics for the appropriate category of membership following the completion of the second taster session and before attending the club to participate for a third session to participate in any recognised activity.

When individual gymnasts/coaches/office bearers leave the sport (i.e. through retirement and not upholding any other roles in gymnastics) during the membership period, the club must immediately update the membership system to acknowledge the individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations.

Members and ex-members are bound by anti-doping regulations for 12 months from starting their membership every year, even if their membership lapses.

The board, or any committee to whom it delegates authority, reserves the right to refuse to approve, or renew an application by a registered club as it sees fit and where it is of the opinion that it is in the interests of Scottish Gymnastics to do so.

3 COACH MEMBERSHIP

Who it is for

Members who hold a Level 2 Coach qualification or above (or an equivalent qualification recognised by Scottish Gymnastics); or

Members who hold a current Level 1 and are booking onto a Level 2 coaching course and wish to take advantage of the member discount: or

Members who are engaged in a contract for services with Scottish Gymnastics in the capacity of tutor or assessor.

Fees/admission

The annual renewal fee for coach members is due on the same date each year as their first membership fee was paid.

No person may be admitted as a coach member unless they have met all pre-requisites and completed an application online via our membership system.

All coach members must be aged 18 years or over.

All coach members must have PVG Scheme Record through Scottish Gymnastics and valid Scottish Gymnastics wellbeing and protection qualification.

All coach members are bound by the anti-doping regulations for 12 months from commencing the membership, even if their membership lapses.

All coach members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

4 ASSISTANT COACH MEMBERSHIP

Who it is for

Members who hold a Level 1 assistant coach qualification (or an equivalent qualification recognised by Scottish Gymnastics); or

Members who are booking onto a Level 1 coaching course that are not registered as a Course Enrolee and wish to take advantage of the member discount

Fees/admission

The annual renewal fee for assistant coach members is due on 1 September each year. No person may be admitted as an assistant coach member unless they have met all pre-requisites and completed an application online via our membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on the under 16's behalf for admission as an assistant coach member or for renewal of their membership. The submission of their application to Scottish Gymnastics by the authorised parent or guardian shall sufficiently signify the under 16's consent to becoming an assistant coach member.

All assistant coach members must have PVG Scheme Record through Scottish Gymnastics and valid Scottish Gymnastics wellbeing and protection qualification.

All assistant coach members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

5 ACTIVITY INSTRUCTOR MEMBERSHIP

Who it is for

Members who hold a British Gymnastics Activity Instructor qualification (or an equivalent qualification recognised by Scottish Gymnastics).

Fees/admission

The annual renewal fee for activity instructor members is due on 1 September each year.

No person may be admitted as an activity instructor member unless they have met all pre-requisites and completed an application online via our membership system.

All activity instructor members must be aged 18 years or over.

All activity instructor coach members must have PVG Scheme Record through Scottish Gymnastics and valid Scottish Gymnastics wellbeing and protection qualification.

All activity instructor members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

6 COURSE ENROLEE MEMBERSHIP

Who it is for

Members who are joining or upgrading an existing membership to book onto an assistant coach, activity instructor or club judge course, or any entry-point education course provided or endorsed by Scottish Gymnastics and wish to take advantage of the member discount.

Fees/admission

The annual fee for course enrollee members is due at the point of application and, where the associated education course dates are programmed to cross September 1st membership year commencement date, will be due for renewal on 1 September that year.

All course enrollee members must have PVG Scheme Record through Scottish Gymnastics and valid Scottish Gymnastics wellbeing and protection qualification prior to starting any coaching activity.

Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on the under 16's behalf for admission as a course enrollee member or for renewal of their membership. The submission of their application to Scottish Gymnastics by the authorised parent or guardian shall sufficiently signify the under 16's consent to becoming a course enrollee member.

No person may be admitted as a course enrollee member unless they have met all pre-requisites and completed an application online via our membership system.

All course enrollee members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

7 HELPER AND LEARN TO COACH MEMBERSHIP

Who it is for

Members who are in the gym working with children or acting as chaperone on behalf of a club

Members who hold the learn to coach qualification

Fees/admission

The annual renewal fee for helper and learn to coach members is due on 1 September each year.

No person may be admitted as a helper and learn to coach member unless they have met all pre-requisites and completed an application online via our membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on the under 16's behalf for admission as a helper and learn to coach member or for renewal of their membership. The submission of their application to Scottish Gymnastics by the authorised parent or guardian shall sufficiently signify the under 16's consent to becoming an assistant coach member.

All helpers and learn to coach members aged 16 and over must have PVG Scheme Record through Scottish Gymnastics and valid Scottish Gymnastics wellbeing and protection qualification.

All helpers and learn to coach members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

8 SPORT SUPPORT SERVICES REGISTRATION

Who it is for

Persons providing ancillary sport services directly to Scottish Gymnastics members within Scottish Gymnastics recognised environments who are not involved, in any capacity, in the direct delivery of gymnastics in any recognised environment through the coaching, instructing, judging or supervision of participants except for those holding accreditations below Level 1 assistant coach (or Scottish Gymnastics recognised equivalent) or accreditations below club judge.

Examples of sport support services providers could be, but are not limited to:

- Choreographers and associated provision of dance/artistry services (i.e. ballet teachers);
- Strength & Conditioning coaches (including any type of fitness/training specialists);
- Nutritionists and other wellbeing practitioners (e.g. massage, therapists)
- Sports psychologists and associated psychological support service providers;
- Physiotherapists and other regulated, associated physical health service providers (e.g. chiropractors etc.);
- Other regulated medical practitioners including any associated health related service providers (e. g. injury recovery specialists, holistic therapies etc.)

Where a sport support services provider holds gymnastics coaching, instructing or judging qualifications higher than those described above, they should hold the appropriate membership type for those qualifications. Where the coaching, instructing or judging qualification is not being used in any capacity, including in the delivery of any sport support services, the qualifications should be formally disabled with Scottish Gymnastics by contacting Membership Services.

Any activity carried out by a sport support services provider that may be deemed by Scottish Gymnastics as coaching, instructing, or judging will be considered to be a breach of these Membership Rules.

The duly registered and recognised environment(s) engaging the services of the sport support services member is responsible for:

- the validation of any professional accreditation or qualification relating to the individual's provision of services and ensuring that any regulated health/medical professionals only operate within their scope of practice as set out in accordance with HCPC scope of practice for further information see 'scope of practice' – [Identifying your current scope of practice | \(hcpc-uk.org\)](https://www.hcpc-uk.org/identifying-your-current-scope-of-practice)
- following Scottish Gymnastics Safe Recruitment policies, including the PVG Scheme and other applicable procedures and guidance
- ensuring appropriate supervision at all times the services are being provided to ensure the Scottish Gymnastics members receiving the services are safe and protected from harm.

Fees/admission

The annual renewal for sport support services providers is due on 1 September each year.

No person may be registered for sport support services unless they have met all pre-requisites and completed an application online via our membership system.

All sport support services providers must be aged 18 years or older.

Sport services providers are not members of Scottish Gymnastics and there are no member benefits provided.

9 NATIONAL/BREVET JUDGE MEMBERSHIP

Who it is for

Members who hold a British Gymnastics recognised judging qualification at national or brevet level

Fees/admission

The annual renewal fee for national/brevet judge members is due on the same date each year as their first membership fee was paid.

No person may be admitted as a national/brevet judge member unless they have completed an application online via our membership system.

All national/brevet judge members must be aged 18 years or over.

All judge members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

10 JUDGE MEMBERSHIP

Who it is for

Members who hold a current British Gymnastics' county, club or regional level judging qualification (or an equivalent qualification recognised by British Gymnastics)

Fees/admission

The annual renewal fee for judge members is due on 1 September each year.

No person may be admitted as a judge member unless they have completed an application online via our membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on the under 16's behalf for admission as a judge member or for renewal of their membership. The submission of their application to Scottish Gymnastics by the authorised parent or guardian shall sufficiently signify the under 16's consent to becoming a judge member. All judge members must be aged 14 years or over.

All judge members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

11 CLUB OFFICIAL MEMBERSHIP

Who it is for

Officials of Scottish Gymnastics registered clubs who are not involved, in any capacity, in the direct delivery of gymnastics in any recognised environment through the coaching, judging or supervision of participants except for those holding accreditations below Level 1 Assistant Coach (or Scottish Gymnastics' recognised equivalent) or accreditations below county judge.

Examples of club officials could be but are not limited to, club managers, club administrators, secretaries or other club members requiring access to GymNET along with all club committee members.

Fees/admission

There is no annual fee for club official membership.

To benefit from such membership, club official members must provide annual privacy and data consent through our membership system in line with any regulations or legislation in force from time to time.

No person may be admitted as a club official member unless he or she has met any pre-requisites and completed an application online via our membership system.

All club official members must be aged 18 years or over.

All club official members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them

with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

12 SAFEGUARDING OFFICER MEMBERSHIP

Who it is for

Members carrying out the role of safeguarding officer within a registered Scottish Gymnastics club.

Fees/admission

The annual renewal fee for safeguarding officer members is due on 1 September each year.

No person may be admitted as a safeguarding officer member unless they have met any pre-requisites and completed an application online via our membership system.

All safeguarding officer members must be aged 21 years or over. However, if this is within a university club, the safeguarding officer must be at least a second year student or aged 21 years or over.

All safeguarding officer members must have PVG Scheme Record through Scottish Gymnastics, valid Scottish Gymnastics wellbeing and protection qualification and attend the Scottish Gymnastics safeguarding for club leaders' workshop.

All safeguarding officer members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

13 COMPETITIVE GYMNAST MEMBERSHIP

Who it is for

Participants who take part in gymnastics in a competitive capacity, either delivered directly by Scottish Gymnastics and any competitions that form part of the national or international competition structure as recognised or defined by Scottish Gymnastics from time to time. All participants training and competing at National Development Pathway level and above either delivered by Scottish Gymnastics or through affiliated associations.

Fees/admission

The annual renewal fee for competitive gymnast members is due on 1 September each year.

No person may be admitted as a competitive gymnast member unless they have completed an application online via our membership system. Where a person is under

16 years of age at the point of application, an authorised parent or guardian must apply on the under 16's behalf for admission as a competitive gymnast member or for renewal of their membership. The submission of their application to Scottish Gymnastics by the authorised parent or guardian shall sufficiently signify the under 16's consent to becoming a competitive gymnast member.

Competitive gymnasts cannot compete for two clubs at the same time within the same discipline.

All competitive gymnast members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

14 GYMNAST MEMBERSHIP

Who it is for

Participants taking part at beginner or recreational level.

Participants who compete in some beginner competitions delivered directly by Scottish Gymnastics.

Participants who are not training and competing at any events as part of the National Development Pathway level and above either delivered by Scottish Gymnastics or through affiliated associations.

Fees/admission

The annual renewal fee for gymnast members is due on 1 September each year. No person may be admitted as a gymnast member unless they have completed an application online via our membership system. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on the under 16's behalf for admission as a competitive gymnast member or for renewal of their membership. The submission of their application to Scottish Gymnastics by the authorised parent or guardian shall sufficiently signify the under 16's consent to becoming a gymnast member.

All gymnast members wishing to cancel or end their membership prior to its end date must email their club secretary who must end their membership on the membership system. The individual is no longer participating hereby excluding them with immediate effect from the rules of the organisation, with the exception of the anti-doping regulations as members and ex-members are bound by the anti-doping regulations for 12 months from commencing their membership, even if their membership lapses.

15 PRESCHOOL MEMBERSHIP

Who it is for

Participants who take part in pre-school gymnastics activity and are not yet in full-time education by virtue of age (as defined by Government legislation in force from time to time)

Fees/admission

The annual renewal fee for pre-school members is due on 1 September each year. No person may be admitted as a preschool member unless he or she has completed an application online via our membership system. As the member is under 16 years of age at the point of application, an authorised parent or guardian must apply on their behalf for admission as a preschool member or for renewal of their membership. The submission of their application to Scottish Gymnastics by the authorised parent or guardian shall sufficiently signify their consent to becoming a preschool member.

16 HONORARY LIFE MEMBERSHIP

Who it is for

Any person whom the board decides has rendered exceptional or distinguished services to Scottish Gymnastics

Fees/admission

There is no annual fee for honorary life members

To benefit from such membership, honorary life members must provide annual privacy and data consent through our membership system in line with any regulations or legislation in force from time to time.

The board may in its absolute discretion at any time admit any person who has rendered exceptional or distinguished services to Scottish Gymnastics to be an honorary life member.

17 COMPLIMENTARY MEMBERSHIP

Who it is for

Members who are provided with complimentary membership by virtue of being directly employed by Scottish Gymnastics; or

Members who are engaged by Scottish Gymnastics in specific committee roles that have a benefit of complimentary membership for a fixed duration as defined by the board from time to time; or

Such other persons as the board may decide in its absolute discretion shall benefit from complimentary membership

Fees/admission

To benefit from such membership, complimentary members must provide annual privacy and data consent through our membership system in line with any regulations or legislation in force from time to time.

There is no annual fee for complimentary members.

The board may in its absolute discretion at any time and from time to time admit any person as a complimentary member of Scottish Gymnastics.

The board reserves the right to revoke the membership of a complimentary member as it sees fit and where it is of the opinion that it is in the interests of Scottish Gymnastics to do so.

Complimentary membership shall cease (as applicable):

on the date the employee ceases to be a direct employee of Scottish Gymnastics;
on the date the complimentary member ceases his or her engagement for Scottish Gymnastics in the specific committee role that has the benefit of complimentary membership; or
on a date otherwise determined by the board

18 **INDIVIDUAL MEMBERSHIP**

Who it is for

Members of the Scottish Gymnastics board; the chair, general directors, and non-executive directors.

Fees/admission

To benefit from such membership, individual members must provide annual privacy and data consent through our membership management system in line with any regulations or legislation in force from time to time.
There is no annual fee for individual members.
Individual members must be appointed to the board via the annual AGM process.
The board reserves the right to revoke the membership of an individual member as it sees fit and where it is of the opinion that it is in the interests of Scottish Gymnastics to do so.
Individual membership shall cease (as applicable):
on the date the board member ceases to be on the Scottish Gymnastics board; or
on a date otherwise determined by the board