

SCOTTISH GYMNASTICS

MINUTES OF BOARD MEETING HELD ON WEDNESDAY 27 SEPTEMBER 2023

VIA VIDEO CONFERENCE (TEAMS CALL)

PRESENT Brian Ewing (BE): Doc McKelvey (DM): Karen Rees (KR): Claire Bath (CB): Kerri McHale (KM): Ruth Hudson (RH): David Johnson (DJ): Ally Whike (AW): Ian Chambers (IC): Lorna Callan (LC) **Sportscotland**

APOLOGIES N/A

IN ATTENDANCE Lara Gregson (LG), Lindsey Booth (LB): Sam Hendrikson (SH)

ITEM	AGENDA ITEM/DISCUSSION
1	WELCOME AND APOLOGIES
	BE welcomed all to the meeting noted apologies and hoped everyone was having a good summer.
2	NOTIFICATION OF CONFLICTS OF INTEREST
	AW declared a conflict of interest in relation to the leisure centre update.
3	PREVIOUS MINUTES & MATTERS ARISING
	The Minutes dated 27 July 2023 had previously been circulated via email and were formally approved. There were no matters arising.
4	ACTION LIST
	The Action List was revised, including actions carried forward.
	ACTION:
5	SLT REPORT & OPERATIONS REPORT
	DM talked through the operations report and asked the board for any feedback in the approach as this was the first one in this format. DM confirmed that the new staff structure had been previously shared with the board and our members as has received positive feedback from many. DM thanked LC and sportscotland for their support with the changes. DM mentioned the Wukka launch was coming shortly, which will be a member benefit and supports our female athlete health project Our closing membership at the end of August was 30,518 which is below where we hoped to be and is similar to 2022. However with the satellite fund and the dual registration project, we should see some progression. We are currently 3% up from this time last year at 19,600 which is encouraging. Gymnastics buying group to be communicated to our clubs which is the opportunity to use buying power to drive better deals. It covers utilities, telecoms and mobile phones, electric charging points, solar panels, and washroom services

	<p>LG confirmed that the awards finalists have been communicated. Thanks to LC and IC for input at the selection meeting. It was not an easy task given the quality of great nominees and we have a range of finalists across the disciplines. The night is sold out already which is brilliant.</p> <p>SM shared and update on the events review. Steven Maloney will be preparing a four-year action plan which will include where we will invest and also look at future event plans. An update will be shared at the next joint technical committee.</p> <p>The female health partnership work is progressing well and had direct input from athletes in particular around pelvic floor health. SH is working in partnership with the Institute and the outputs will be available for all female athletes to access within in the membership. The board were pleased to see this area of work being progressed.</p> <p>SH confirmed that we are not able to deliver online Level 1 delivery just yet as our tutors have not been trained and we do not have a system to host as we do not have access to British Gymnastics learning platform. This is to be scoped out more. BE was pleased to see the recreational coach course which supports the strategy.</p> <p>AW asked about what international competition support there is. SH explained that there is a briefing note drafted which is due out shortly with the criteria for when there will be financial support provided with criteria that includes having a personal athlete plan and how this links to the opportunity. SH confirmed they are looking at manufacturing opportunities in the coming months for gymnasts to access international events for experience. DM confirmed that he is working with British Gymnastics to get this detail included in the working partnership agreement.</p> <p>LC highlighted the positive outcome for the education subsidy and the approach for deploying to members.</p> <p>BE thanked the team for the new website and the work to deliver this. CB was happy with the approach and the process that was followed and how well it was all managed.</p> <p>BE thanked the team for the detailed report and the great work that has been going on.</p>
	<p>ACTION: Include EDI data in SLT report</p>
6	<p>WELLBEING & PROTECTION COMMITTEE</p>
	<p>KR confirmed that the committee had met and reviewed progress against the plan. The actions have all been progressing to varying degrees. LB shared an update on the new sportscotland dashboard that provides more details on clubs reviewing themselves against the wellbeing standards. LB had previously shared a report with case stats for the board to review. The globocol club pilot is going well with the pilot clubs using the case management tool to record case work at club level. BE thanked LB and her team for all their work.</p> <p>KR highlighted that British Gymnastics had shared their banned list of coaches earlier in the week. This information was shared with the board. KR confirmed that the wellbeing and protection have previously discussed what Scottish Gymnastics will do on this and have also sought our own legal advice. The board discussed the options in more detail. KR will take the feedback to the wellbeing and protection committee to agree a position statement for Scottish Gymnastics and bring that back to the board. A holding statement is to be prepared should anyone get in touch.</p>
	<p>ACTION: LB to confirm the turnover stat on safeguarding officers. Holding statement to be prepared in case of any enquiries.</p>

7	AUDIT & RISK COMMITTEE
	<p>Draft management accounts to 31 July 2023 were presented to the board by DJ. The income and expenditure account for the 11 months to July is showing a surplus of £32k, compared to the budgeted deficit of £45k, a favourable variance of £77k. The forecast for the 12 months to August now shows a deficit of £4k, compared to the budget of £47k, a favourable variance of £43k. The board approved the July management accounts.</p> <p>The board reviewed the risk register which highlighted the red risks and confirmed there were no additional red risks since the previous quarter. The risks had been reviewed by SLT and the audit and risk committee and some scores changed with agreement on the current red risks.</p>
	ACTION:
8	GOVERNANCE COMMITTEE
	<p>DM had previously shared a paper with legal guidance on dual registration and how it works with our own articles and membership rules. The draft policy has been reviewed and updated and will be shared with the board for approval. The policy includes the process for managing any clubs who are dual registering their members.</p> <p>DM updated the board on the working partnership agreement. The work continues with British Gymnastics on the content including the addition of new schedules around events and commercial.</p>
	ACTION:
9	PROJECT UPDATE
	<p>Pathway – brilliant basics blueprint</p> <p>SH shared an update on the brilliant basics blueprint and the progress that’s been made in the design stage of this significant project. The blueprint links the gymnast development, coach development, club support and link to events activity. It sets out the gymnast journey within physical, technical, and behavioural aspects at different stages of their pathway from foundation, development, progression up to international competitive gymnast. Key focus highlights the non-negotiable basic skills that are needed at each stage. The behavioural area will support parents, athletes and coaches based on six behaviours. The Institute is supporting this section along with a link back to the curriculum for excellence within the school environment.</p> <p>SH shared the details of the different stakeholders who have been consulted on the design of this blueprint including athletes, national technical leads, staff and sportscotland institute of sport.</p> <p>BE thanked SH and her team for the work in this area and look forward to this progressing.</p> <p>Leisure Centre update</p> <p>DM had previously shared a recommendation report following the discussion at the last board meeting on how we work with leisure trusts going forward. The board agreed with the recommendations on how Scottish Gymnastics will work with leisure trusts going forward.</p>
	ACTION:
10	AOB
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	ACTION:
	DATE OF NEXT MEETING
	4 November 2023

