



MINUTES OF BOARD MEETING HELD ON WEDNESDAY 13 MARCH 2024
 NORTON HOUSE HOTEL, EDINBURGH

PRESENT Brian Ewing (BE): Doc McKelvey (DM): Kerri McHale (KM): Ruth Hudson (RH): David Johnson (DJ): Ally White (AW): Karen Rees (KR): Lorna Callan (LC) **Sportscotland**

APOLOGIES Ian Chambers (IC):
 Claire Bath (CB) – attended remotely for item 7

IN ATTENDANCE Lara Gregson (LG), Lindsey Booth (LB): Sam Hendrikson (SH)

ITEM	AGENDA ITEM/DISCUSSION
1	WELCOME AND APOLOGIES
	BE welcomed all to the meeting noted apologies.
2	NOTIFICATION OF CONFLICTS OF INTEREST
	None
3	PREVIOUS MINUTES & MATTERS ARISING
	The Minutes dated 6 December had previously been circulated via email and were formally approved. There were no matters arising.
4	ACTION LIST
	The Action List was revised, including actions carried forward.
	ACTION:
5	SLT REPORT & OPERATIONS REPORT
	The SLT report had been previously circulated. On the back of the AGM, we will be following up with clubs on their expectations. Dual registration information Panel meeting ss went well and was positive. Investment approved for the coming year. Ss £70k replacement for equipment damage in Bell's. Caledonia House closing, no timescale as yet. BG WPA been through governance and now have the schedules back from BG, teams to review the content and confirm with BG. SH shared an update on defining the bronze offer. Baby gym product underway with Edinburgh College. Love to move project is making progress now. SH nearly 500 athletes supporting across all the performance pathways. Discussing with BG joint pathways with a pilot to be done first. There has been a large increase in personal coaches coming along to attend pathway sessions too which has been great to see. The coach support groups have been positive starting with artistic and

	<p>will be widened to include more disciplines. There are also two mentor courses in place that coaches and clubs can access.</p> <p>Hardship fund to be looked at longer term. Becoming more of an issue for performance gymnasts.</p> <p>Education team have recruited 10 new tutors with a well-supported tutor development programme. Neurodiversity session coming up and the first play-based learning opportunity. Facing the grey session coming too for coaches.</p> <p>Youth forum recruitment completed with 11 new young people joining three people from the previous cohort.</p> <p>Draft targets for sportscotland to be revised following feedback. The operations plan had been shared with the board.</p> <p>BE passed on his thanks to the whole team for all the work they are doing.</p>
	<p>ACTION: Coaching framework to be shared with the board</p>
6	WELLBEING & PROTECTION COMMITTEE
	<p>KR had previously shared her chair's report. The team are now in place which is great and the new people are getting up to speed to support the case management. Cases continue to take a high proportion of time for the team and remains a key priority. The safesport annual health check was more complex and required input from other teams too. We have maintained green full compliance across the health check which is a real positive. Area of strength highlighted was the work on female athlete health and the partnership with WUKA period products.</p> <p>Safesport strategy had been shared previously. It's a strategic framework that sits below our leap without limits strategy and has been shaped by feedback from parents, young people, and coaches. The strategy was approved by the board and will be shared with our membership. The launch needs to be discussed and planned out.</p> <p>Position statement was shared regarding the publication of conduct in sport decisions. The board shared their thoughts and work will continue in this area.</p> <p>PVG legislation changes are coming which will impact how we process PVGs. Harper McLeod has prepared a report reviewing the three potential options to process PVGs. There will be some additional work that Scottish Gymnastics will need to do to be compliant by 1 May and will include having to get clubs to do some specific actions too. There is also a consultation underway on the approach to fees for processing PVGs. This could impact our members. LB is following up with Disclosure Scotland on the potential funding increases. Potential inclusion of further roles is coming but specific details still to come.</p>
	<p>ACTION: Plan the safesport strategy launch</p>
7	AUDIT & RISK COMMITTEE
	<p>DJ had previously shared the draft management accounts for January 2024 and provided an update on the end of year forecast, currently forecasting a deficit of £51k. Staff are reviewing their costs and looking at any savings that can be made. The accounts were approved by the board.</p>

	<p>The risk register had been reviewed by the committee and DM shared an update on the change of risk around funding from sportscotland increasing to amber based on feedback from sportscotland.</p> <p>The insurance tender process was completed and proposed a change to Aon as our new insurance provider. The board approved the change of insurance provider.</p>
	<p>ACTION:</p>
<p>8</p>	<p>PROJECT UPDATE</p>
	<p>Events update</p> <p>DM had previously shared a paper with the board around the current situation for our events following the impact of the flooding at Bell's sports centre. Thanks to sportscotland for the grant towards new equipment that was damaged in the flood. There are some specific clauses attached to the receipt of this money including having appropriate insurance in place which will impact the use of Bell's if it was available again. New equipment has been ordered and will be delivered shortly. The trampolines are being serviced before being used again and a new storage location to be arranged.</p> <p>DM has pursued a claim against Perth and Kinross Council with a decision pending on the validity of a claim. The board agreed that this claim should be progressed.</p> <p>Our events budget has been heavily impacted with additional costs around transporting equipment to use, additional payment for set up and de rig and venue hire costing more.</p> <p>The events team have worked tirelessly to relocate events with minimum impact on the current calendar. Events are confirmed until the summer, some with limited capacity but a decision was made to run the events than cancel. Five events at the end of the year still to be confirmed. Ravenscraig have been supportive. Looking at storage options for nearby and how that would work in practice.</p> <p>The calendar redevelopment follows on from Clare Thompson's report. Matthew Greenwood, head of events at British Gymnastics, was tasked to look at the calendar in line with British Gymnastics qualifiers and wider activity and knowledge he has to see if there were any options to support.</p> <p>The board discussed the future use of Bell's sports centre and agreed that it's not a viable option going forward as there will be no option for insurance of equipment and the mitigation factor for reducing the risk of flooding failed.</p> <p>Governance discussion follow up</p> <p>DM reminded the board of what was covered at November's board meeting and shared the questions that were captured at that meeting to be followed up.</p> <p>The board discussed the makeup of the board and the skills, experience and knowledge of directors currently there and considered future plans for board vacancies. Board agreed to take to remuneration and committee that two vacancies for 2025 would have a sport/ performance activity focus and commercial or equality, diversity and inclusion focus.</p> <p>The board discussed the addition of any further sub committees to the governance structure. The joint technical committee to be involved in a discussion on the role of the technical committees going forward.</p>

	The senior leadership team shared their feedback on how it works with the board and suggestion made that a joint staff/ board meeting would be a good opportunity. The board effectiveness was discussed and positive feedback shared on how it's working.
	ACTION: Meeting to be arranged with the joint technical committee and competition coordinators to discuss the calendar for 2025. Working group to follow from this. Communication to go to all members with an update on Bell's and the longer-term plans KM to follow up on potential pro bono support for agent support to source new venue options
10	AOB
	ACTION:
	DATE OF NEXT MEETING
	Sunday 12 May 2024, Caledonia House