

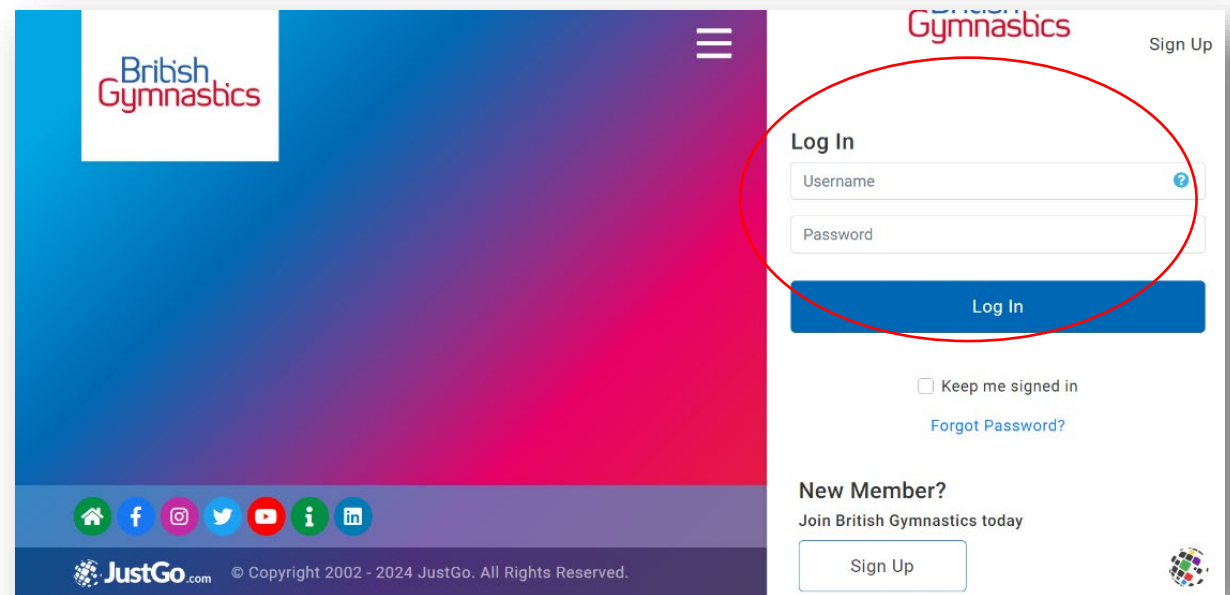
How do I upgrade my membership?

This guide shows you how to upgrade your/your child's membership

This guide covers:

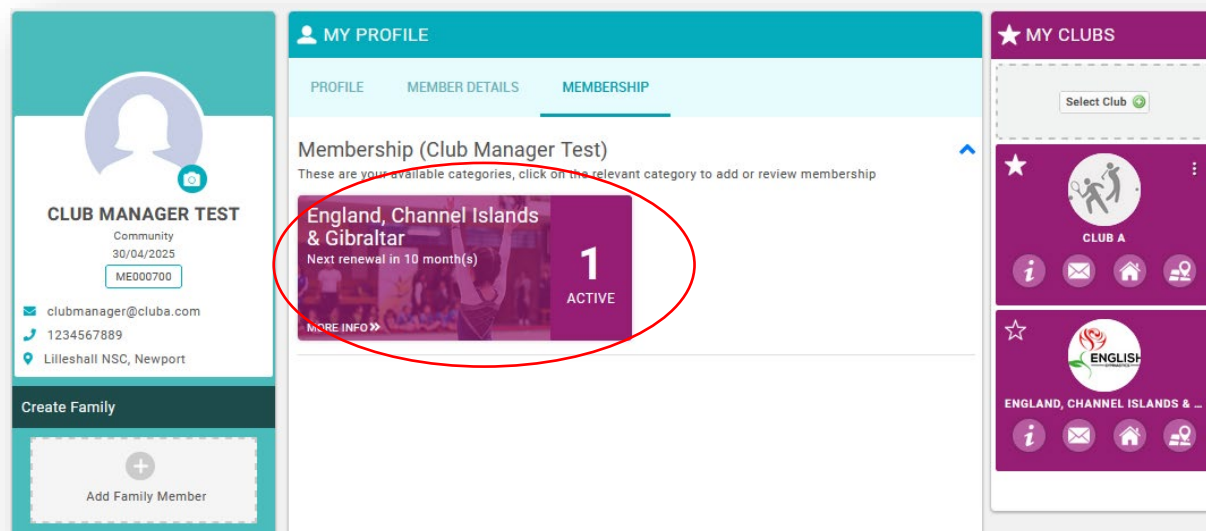
- how to log in
- how to upgrade a membership
- how to pay

Log into your My BG
account using your email
address/username and
password



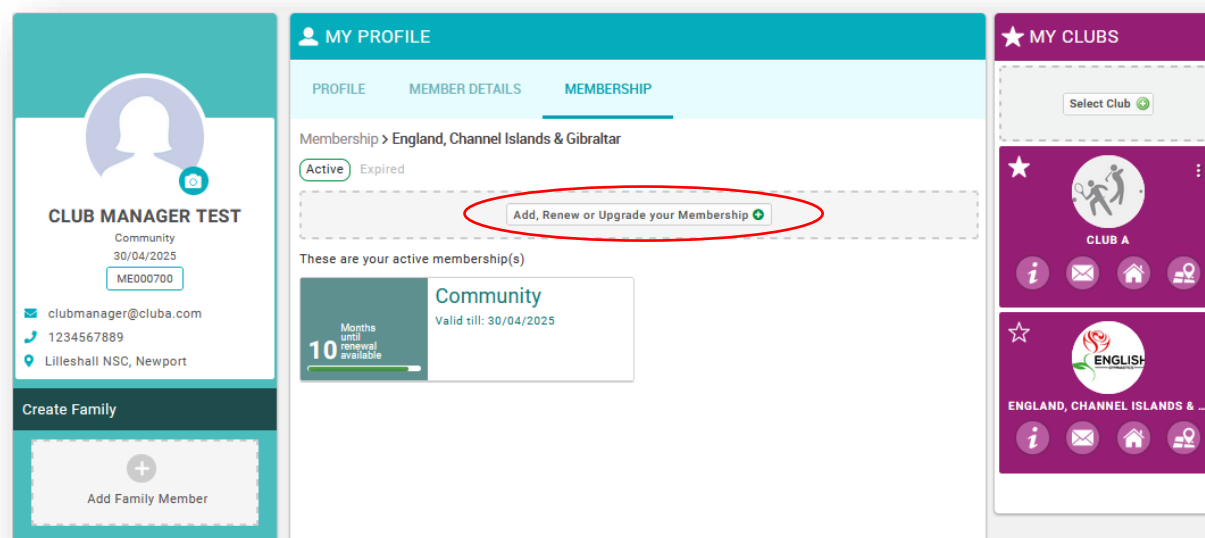
Click within the purple box that shows an 'Active' membership

This takes you to the upgrade section



Here you see your
current membership

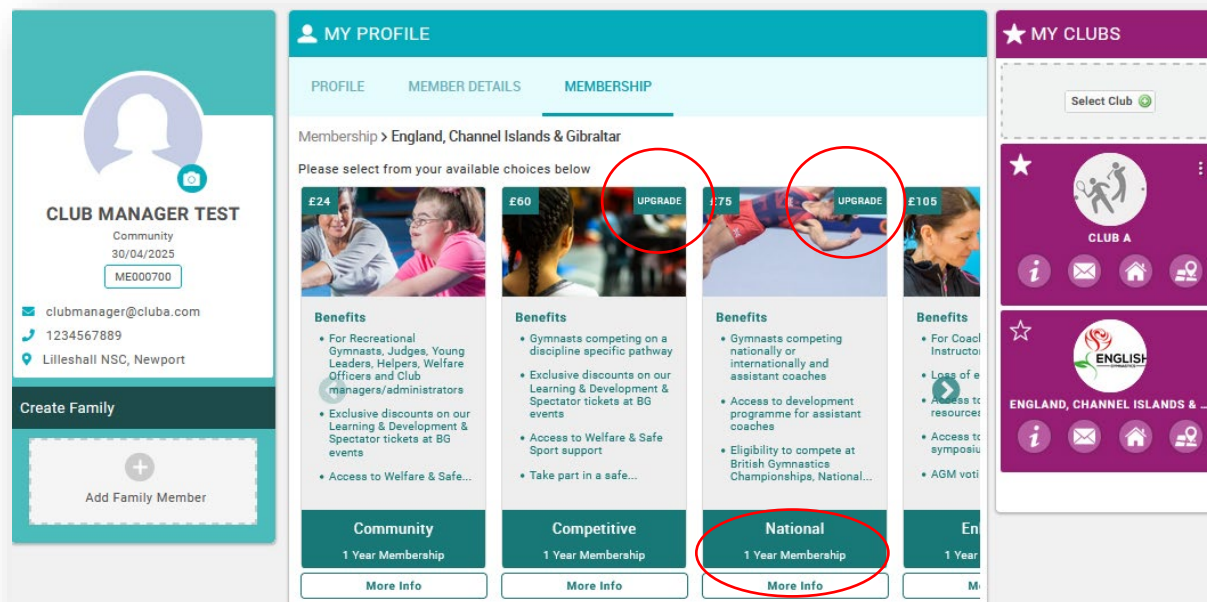
Click 'Add, Renew or
Upgrade your
membership'



You can see the current membership you hold and the options you are eligible to upgrade to, denoted by **'Upgrade'** in the top right corner of each membership

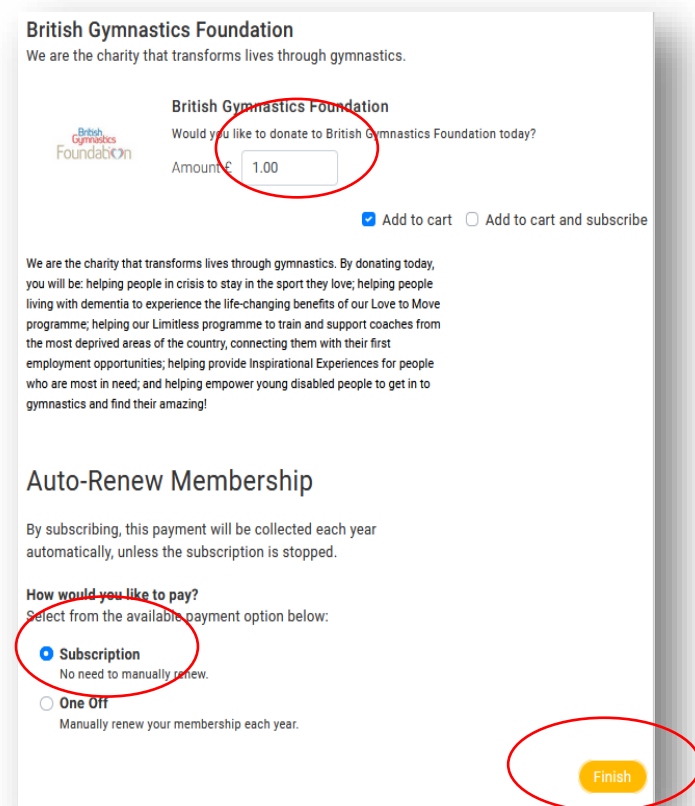
Remember to use the scroll bar to see all memberships available

Please note, you will see different options to those shown in the picture



Complete the form, ensuring you consent to Scottish Gymnastics membership rules. Some questions may already be pre-populated from your previous membership

Choose whether you would like to donate to the British Gymnastics Foundation (either a one-off payment or subscribe to donate each year) and select the relevant payment method and click 'Finish'



British Gymnastics Foundation
We are the charity that transforms lives through gymnastics.

British Gymnastics Foundation
Would you like to donate to British Gymnastics Foundation today?
Amount: £ 1.00

Add to cart Add to cart and subscribe

We are the charity that transforms lives through gymnastics. By donating today, you will be: helping people in crisis to stay in the sport they love; helping people living with dementia to experience the life-changing benefits of our Love to Move programme; helping our Limitless programme to train and support coaches from the most deprived areas of the country, connecting them with their first employment opportunities; helping provide Inspirational Experiences for people who are most in need; and helping empower young disabled people to get in to gymnastics and find their amazing!

Auto-Renew Membership
By subscribing, this payment will be collected each year automatically, unless the subscription is stopped.


How would you like to pay?
Select from the available payment option below:

Subscription
No need to manually renew.

One Off
Manually renew your membership each year.

Finish

Click 'Proceed to cart'

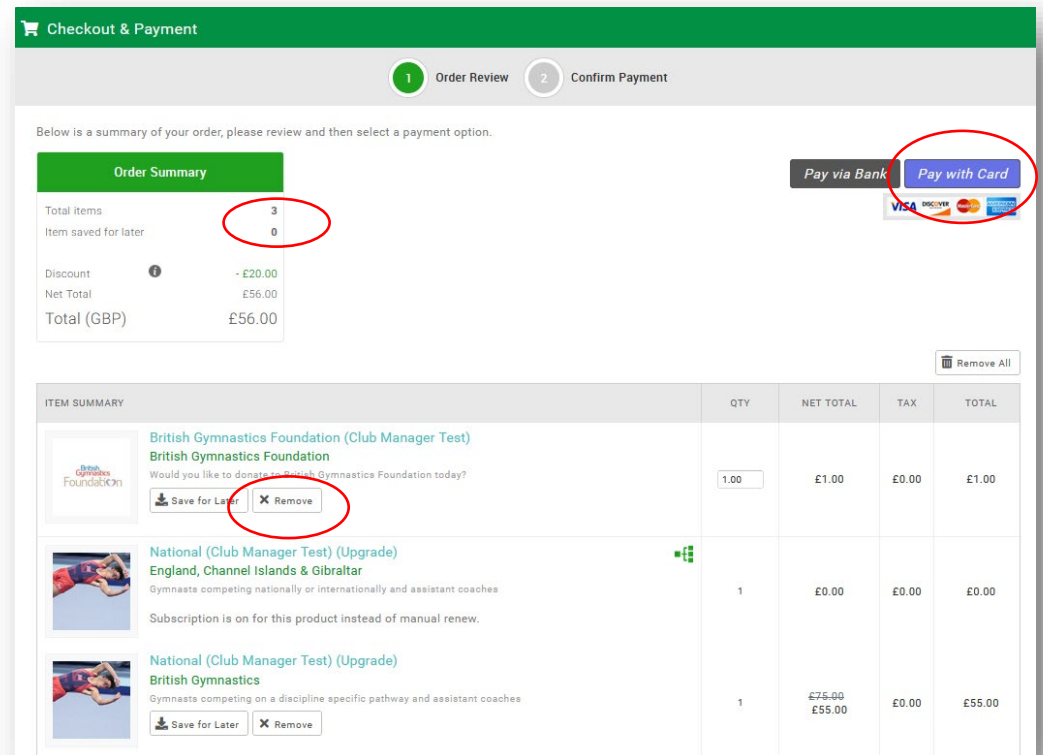

Confirmation

Your membership has been successfully added to your cart. Do you want to proceed to checkout?

Take a moment to double check your basket. You will see a discount applied, which is the refund for the portion of your previous membership that you did not use

You can also see the complimentary British Gymnastics membership free of charge and any donations you added. You can remove items by clicking on the 'Remove' button

Click 'Pay with Card'



Checkout & Payment

1 Order Review 2 Confirm Payment




Below is a summary of your order, please review and then select a payment option.

Order Summary

Total items	3
Item saved for later	0
Discount	- £20.00
Net Total	£56.00
Total (GBP)	£56.00

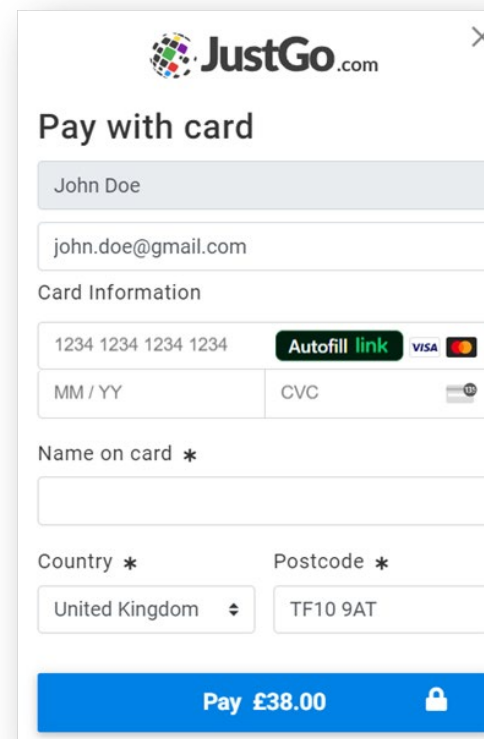
Pay via Bank **Pay with Card**

Remove All

ITEM SUMMARY	QTY	NET TOTAL	TAX	TOTAL
 <p>British Gymnastics Foundation (Club Manager Test) British Gymnastics Foundation Would you like to donate to British Gymnastics Foundation today? Save for Later Remove</p>	1.00	£1.00	£0.00	£1.00
 <p>National (Club Manager Test) (Upgrade) England, Channel Islands & Gibraltar Gymnasts competing nationally or internationally and assistant coaches Subscription is on for this product instead of manual renew.</p>	1	£0.00	£0.00	£0.00
 <p>National (Club Manager Test) (Upgrade) British Gymnastics Gymnasts competing on a discipline specific pathway and assistant coaches Save for Later Remove</p>	1	£75.00 £55.00	£0.00	£55.00

Enter your card details and then click 'Pay'

Any subscriptions you have selected will be charged to this card



The image shows a screenshot of a payment form from JustGo.com. The form is titled "Pay with card" and includes the following fields and elements:

- Header: JustGo.com logo and a close button (X).
- Form Title: "Pay with card".
- Customer Name: "John Doe" (pre-filled).
- Email: "john.doe@gmail.com" (pre-filled).
- Section: "Card Information".
- Card Number: "1234 1234 1234 1234" (pre-filled), with an "Autofill link" button and logos for VISA and Mastercard.
- Expiry: "MM / YY" (pre-filled).
- CVC: "CVC" (pre-filled).
- Name on card: "Name on card *" (empty field).
- Country: "Country *" (dropdown menu showing "United Kingdom").
- Postcode: "Postcode *" (pre-filled with "TF10 9AT").
- Payment Button: "Pay £38.00" with a lock icon.